**PROJECT STATUS REPORT (EXECUTE STAGE)**

Project name: Project ARCO

Project manager: Mo Jones

Date: 25th of July 2025

Period covered: 20th of July to 25th of July 2025

RAG status

|  |  |  |  |
| --- | --- | --- | --- |
| Current: | Amber | Previous: | Amber |

* The project is on amber because the project has exceeded its initial timeline and is approaching its last stage of the execution phase. The project manager, development and delivery team and the business analyst are working tirelessly to bring the execution stage to fruition. At this rate of pace, the project will be completed with a timeline extension of two days which is on the 27th of July 2025

**Key activities:**

* Development goals is ongoing
* Daily stand-up meeting is ongoing
* Sprint planning is ongoing
* Documenting test reports is ongoing
* Functionality sign off with project sponsor is ongoing

**Next week period key activities (1 week)**

* Create and validate checklist reports
* Product testing
* Post implementation review
* Obtain clients acceptance form
* Upload reports on repositories
* Close all RAID logs
* Document lessons learned
* Update business case
* End project closure report